

State Center City Council  
Regular Meeting Minutes  
May 23, 2024

State Center City Council met in regular session on Thursday, May 23, 2024, in the City Hall Council Room. Mayor Pfantz called the meeting to order and asked everyone to rise for the Pledge of Allegiance.

Roll Call: Mayor Pfantz, Councilors: Darrow, Nichols, Grant, and Shaffar. Absent: Quick. Others present: Phil Pitzen, Chief Thomas, Chris Davis, Kohle Nieland, Luke Engel, Buffi Honeck, Tracey Beals, & Deputy Clerk Yates.

- Luke Engel informed the Council during Public Comment regarding the storm water issue coming from the high school up to the back of his property. Now that the land has been cleared in between, there is nothing to slow it down. The storm drain and curb & gutter in front of his property also needs repaired. Phil stated these issues are known and have been discussed with CGA Engineering Services.
- Motion by Darrow, 2<sup>nd</sup> by Nichols to approve the consent agenda including Res. 24-61 monthly transfers in the amount of \$264,946.15. Motion passes 4-0 roll call.
- Road Hog's Bar owner Tracey Beals discussed required provisions to approve his Special Event Liquor License for Rose Festival. Chief Thomas stated that he was asked by the council for recommendations. Chief Thomas recommended 2 officers for security purposes in the front by the street dance where street is closed and 2 officers in back where alley is being requested to be closed. Chief Thomas noted that most incidents happen in the back alley where people walk outside of the closed perimeter with alcohol in hand or if alley is not closed it creates a safety issue with people driving through. Chief Thomas is also offering SCPD officers at half the cost of Marshall Co Sheriff's deputies. Tracey Beals agreed to not include alley in his request and to post signage on back door not allowing customers in alley with alcohol in hand. Due to safety issues, Chief Thomas will close the alley. Motion by Shaffar to approve Road hog's Special License with security provision being met, 2<sup>nd</sup> by Nichols. Motion passes 4-0.
- Motion by Shaffar to approve the 2024 Rose Festival street closure map, 2<sup>nd</sup> by Grant. Motion passes 4-0.
- Motion by Darrow to approve the new member, Shelby Patterson, as a Firefighter and EMT for the State Center Fire/EMS, 2<sup>nd</sup> by Grant. Motion passes 4-0.
- Chief Thomas presented a new formal street closure policy for review by the council that will include an emergency plan for extreme weather.
- Motion by Shaffar to approve Res. 23-65 setting allowed consumer fireworks on June 14<sup>th</sup>, 2024, and June 15<sup>th</sup>, 2024, both days from 7:00pm to 11:00pm. 2<sup>nd</sup> by Grant. Motion passes roll call 4-0.
- Motion by Darrow to approve Res. 23-66 setting allowed consumer fireworks on July 4<sup>th</sup>, 5<sup>th</sup>, & 6<sup>th</sup> of 2024 from 7:00pm to 11:00pm. 2<sup>nd</sup> by Grant. Motion passes roll call 3-1, Nichols voting nay.
- Buffi Honeck informed the council that Park & Rec has decided to paint and clean up current location of tennis/pickleball courts and are looking for a new location before resurfacing and fencing due the fact that the current location is where engineers have advised the city is a prime location if a new water well was needed.
- Motion by Shaffar to approve the hourly wage increase of \$2.50 for K. Hansen to \$27.70 for a successful 6-month introductory period. 2<sup>nd</sup> by Nichols. Motion passes 4-0.
- Motion by Darrow to approve the retitling of Jesse Toyne's position to Electric Superintendent and Foreman for purposes of journeyman program. 2<sup>nd</sup> by Grant. Motion passes 4-0.
- Seth Lamb & Nick Frederiksen, both of ISG, sent emails updating the status of the RO project indicating contractors are on schedule and expecting new operations permit from DNR by next Tuesday. Motion to approve Res. 24-62 WHR Pay Application #18 in the amount of \$159,866.79. 2<sup>nd</sup> by Grant. Motion passes 4-0 roll call.
- Motion by Nichols to approve Ordinance 382 Sewer Rate Increase 1<sup>st</sup> reading to meet projected costs of lift station and lagoon projects required by the DNR. 2<sup>nd</sup> by Shaffar. Motion passes roll call 4-0.

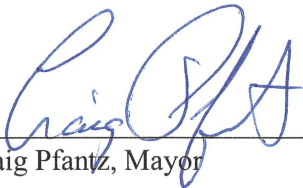
- Motion by Grant to approve Res. 24-63 setting the Public Hearing for plans/specs/probable cost of 6<sup>th</sup> Street NW water/sewer project on June 18, 2024, at 6:30pm. 2<sup>nd</sup> by Shaffar. Motion passes roll call 4-0.
- FY25 Seal Coat contract approval has been tabled until more budget information has been provided.
- Motion by Shaffar to approve the hire of John Wagner for temporary part-time 2024 mowing position for budgeted hours only at \$14.00/hr. 2<sup>nd</sup> by Grant. Motion passes.
- Motion by Grant to approve moving forward and getting more information on the installation of a driveway to the new brush site area and any possible restrictions from the DNR. 2<sup>nd</sup> by Darrow. Motion passes 4-0.
- There being no further business, motion by Shaffar, 2<sup>nd</sup> by Grant to adjourn. Motion passes 4-0.

**CLAIMS APPROVED 5.23.24**

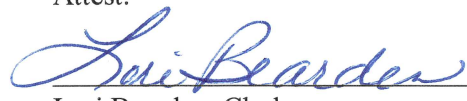
VENDER	DESCRIPTION	AMOUNT
AIRGAS	CYLINDER RENT	93.68
ALLIANT	GAS UTILITY	873.81
ARNOLD MOTOR	VEHICLE SUPPLIES	736.35
AT&T MOBILITY	SCPD WIRELESS	294.52
BDH TECHNOLOGY	QUARTERLY SERVICES	975.00
BORDER STATES	EMT & METERING SUPPLY	1,187.46
CENTRAL IA DISTRIB	JANITORIAL SUPPLY	68.00
CSB VISA	DUES, OFFICE SUPPLY	1,398.77
CIT SEWER SOLUTIONS	STORM SEWER JETTING	2,676.87
CLAPSADDLE	ENGINEERING SERVICES	11,500.00
CORE & MAIN	WATER DEPT SUPPLY	174.06
DAN'S AUTO	VEHICLE MAINT.	921.44
ELECTRIC SUPPLY OF MA	FAN CONTROLLERS	56.20
FLETCHER-REINHARDT	CONNECTOR	62.06
HAWKINS	CHEMICALS	4,456.60
HILLERS LEGAL PC	LEGAL FEES	1,517.50
HOME RENTAL CENTER	SAW REPAIR	123.25
I&S GROUP	ENGINEERING SERVICES	10,899.05
IN STITCHES	SCPD BADGE	27.85
IOWA ONE CALL	LOCATES	42.30
IOWA PRISON INDUST	SIGNS	229.35
IRWU	PURCHASED WATER	10,685.92
IA UTILITIES BOARD	FY24 OCA JAN1-MAR 31	42.75
IRBY	ELECTRICAL SUPPLIES	2,420.00
JOHN DEERE FINANCIAL	MINOR TOOLS & MULCH	125.90
KARL CHEVROLET	OIL CHANGE	96.05
BECKY KIELLY	JANITORIAL SERVICES	275.00
TODD KIFER	REIMBURSE GAS (CLASSES)	314.35
MARTIN MARIETTA	13.55 TONS 1" CLEAN	329.95
MENARDS - AMES	OFFICE JANITORIAL	10.35
MENARDS - MARSHALLTO	BATTERIES, MAINT SUPPLY	274.54
MICROBAC LABS	WASTE WATER ANALYSES	589.80
MID-IOWA ENTERPRISE	PUBLICATIONS	292.51
MIKE WALTON	WINDOW CLEANING	55.00
NELSON FABRICATOION	MAINTENANCE SHED	2,750.00
NEW CENTURY FS	FUEL CHARGES	2,721.41
PARTNER COMMUN	PHONE/INTERNET/SERVICE	1,161.38

PETTY CASH FUND	REIMBURSEMENT	33.02
PRAIRIE WASTE	GARBAGE SERVICES	380.68
RANDY'S PEST CONTROL	PEST CONTROL	185.00
RANGEMASTERS UNIFMS	UNIFORM PANTS	84.34
RANGEMASTERS	CUFFS	72.19
ROSE FESTIVAL ASSOC	2024 ROSE FESTIVAL	2,200.00
SEI	ANNUAL MONITORING	1,113.84
STAR EQUIPMENT	PUMP REPAIR	711.73
STATION AUTOMATION	ANNUAL LICENSE FEES	1,300.00
US CELLULAR	FIRE/EMS CELL	108.93
US CELLULAR	PHONE/IPAD CHARGES	321.10
USA BLUEBOOK	PUMP TUBES	92.92
VAN WERT COMPANY	NEPTUNE METERING	4,956.12
<b>CITY SUB-TOTAL</b>		<b>72,018.90</b>
PAYROLL	04.26.24	28,139.38
PAYROLL	05.10.24	36,410.55
IDR	WET	2,216.21
IDR	SALES/USE TAX	4,523.14
ADVANTAGE ADMIN	MONTHLY FEE	47.25
RPGI	DEPOSIT REFUND	82,268.66
HRA	CLAIMS PAID	146.67
CASEY'S	PD FUEL	69.70
D FLORA	RETURNED DEPOSIT	65.72
TORRES-HUEZO	UTILITY OVERPAYMENT	180.00
PSN	MONTHLY FEE	74.95
<b>MID-CYCLE CLAIMS PAID</b>		<b>154,142.23</b>
DEMCO	OFFICE SUPPLY	77.87
L BETSINGER	PROGRAM	120.00
D MAULSBY	PROGRAM	350.00
PREMIER	COPIER MAINT	78.38
MIDWEST ALARM	ANNUAL CONTRACT	871.68
AMAZON	BOOK/PROGRAM	201.27
MENARDS	OFFICE	41.68
XEROX	OFFICE SUPPLY	44.50
CONNECT & COLOR	PROGRAM	58.93
MIDWEST TAPE	DVDS	217.42
BAKER & TAYLOR	BOOKS	490.47
<b>LIBRARY CLAIMS REPORTED</b>		<b>2,552.20</b>
<b>TOTAL APPROVED BY COUNCIL</b>		<b>228,713.33</b>
<b>TOTAL CONSENT BY FUND</b>		
GENERAL		32,519.42
ROAD USE		5,319.35
WATER UTILITY		37,760.54
R/O PROJECT		9,811.55
SEWER UTILITY		18,719.40
LAGOON PRJ		1,087.50
ELECTRIC UTILITY		119,694.93
STORM SEWER		3,800.64
<b>TOTAL</b>		<b>228,713.33</b>
<b><u>APRIL REVENUE BY FUND</u></b>		
GENERAL FUND	173,145.84	
ROAD USE	17,490.23	
E'EE BENEFIT LEVY	26,402.66	
EMERGENCY LEVY	4,794.55	

DEBT LEVY	31,317.80
LOST	16,535.60
WATER UTILITY	39,443.68
WATER IMPRV	5,126.22
SEWER UTILITY	18,304.21
SEWER IMPRV	10,456.94
ELECTRIC UTILITY	204,239.18
STORM WATER UTILITY	5,842.83
TOTAL	<u>553,099.74</u>

  
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Craig Pfantz, Mayor

Attest:

  
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Lori Bearden, Clerk